

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY  
BOARD MEETING**

**December 2, 2024**

A meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensing, located in Frankfort, KY, and via TEAMS, on December 2, 2024

<b><u>MEMBERS PRESENT</u></b> Valerie Smothers, Chair Nathan Thacker, Secretary Karen Frazier, Vice Chair James Carpenter Michelle Lasley	<b><u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u></b> Kristen Lawson, DPL Commissioner April Alsabrook, Admin. Section Supervisor Jessica Brown, Administrative Specialist Senior Jenna Wells, Fiscal Section <b><u>PUBLIC PROTECTION CABINET STAFF</u></b> Daniel Leffel, Legal Advisor
<b><u>MEMBERS ABSENT</u></b>	<b><u>PUBLIC</u></b> Ann Boone, Mai Lin Petrine

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**CALL TO ORDER**

Board Chair Valerie Smothers called the board meeting to order at 1:05 PM.

**MINUTES**

Karen Frazier made a motion to approve the minutes from the November 2024, meeting. Michelle Lasley seconded. The motion carried.

**DPL REPORT**

Commissioner Kristen Lawson had nothing to present at this time. The Board had no questions for DPL.

**FINANCIAL STATEMENT REPORT**

The financial report for November 2024 was reviewed.

**LICENSURE STATUS REPORT**

The Licensure Status Report for December 2024 was reviewed.

**NEW BUSINESS**

The Regulations Committee met briefly on November 13<sup>th</sup>, 2024. Each member will be reviewing the regulations to bring back their suggestions for updates and changes. The next scheduled meeting is set for January 22<sup>nd</sup>, 2025.

### **ONGOING BUSINESS**

Karen Frazier indicated that there was no additional information to add at this time.

Previous board member recognition is continuing. Waiting for Board Chair to review for posting.

No movement on the FAQ section for the board website.

### **ATTORNEY REPORT**

Attorney, Daniel Leffel, wanted to reiterate that scheduling and availability of meetings should be kept for the job of the Board Specialist.

### **APPLICATION COMMITTEE REPORT**

Applications for December 2024 were reviewed. On behalf of the Applications Committee, Valerie Smothers made the following recommendations:

#### **December Initial and Endorsement Applications Total: (8)**

**Approved:** (4):  
**Deferred:** (4):  
**Denied:** (0)

#### **December Certificate of Good Standing Initial Applications Total: (0)**

**Approved** (0):  
**Probation:** (0)  
**Deferred:** (0):  
**Denied:** (0)

#### **December Certificate of Good Standing Renewal Applications Total: (1)**

**Approved:** (0)  
**Probation:** (0)  
**Deferred:** (1):  
**Denied:** (0)

#### **December CEU Applications Total: (0)**

**Approved:** (0)  
**Deferred:** (0)  
**Denied:** (0)

Karen Frazier made a motion to accept the applications committee report, Michelle Lasley seconded. The motion carried.

### **COMPLAINTS COMMITTEE REPORT**

Daniel Leffel presented the complaints committee report.

- J.P.: Notice Letter sent to employer
- D.V.: Refer for investigation

James Carpenter made a motion to approve the complaints committee report, Karen Frazier seconded. The motion carried.

### **BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION**

There was no business requiring closed session.

### **RETURN TO OPEN SESSION**

There was no business that occurred in closed session.

### **VOTE ON ITEMS DISCUSSED IN CLOSED SESSION**

There was no business that occurred in closed session.

### **TRAVEL AND PER DIEM**

Michelle Lasley made a motion to approve travel and per diem for all Board members that attended the Board meeting and committee meetings. Nathan Thacker seconded the motion, carried.

### **NEXT MEETING**

The next regularly scheduled meeting will be January 6, 2025.

### **ADJOURNMENT**

Having no further business brought before the Board, Karen Frazier made a motion to adjourn the meeting at 1:23 PM. Michelle Lasley seconded the motion, carried.

VS/JLB